

## Name of Governing Body: Aspire Federation

The remit for the Governing Body is to:

- a) Ensure clarity of vision, ethos and strategic direction;
- b) Hold the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- c) Oversee the financial performance of the school and making sure its money is well spent.

### Governing Body Composition:

Type of Governor	No.
Co opted	9
Executive Headteacher	1
Local Authority	1
Parent	2
Staff	1
Associate Members	1

Names of Governors	Type of Governor	Term of Office	Date of appointment	Date of resignation (if resigned in the last 12 months)	Appointing Body
Mrs C Taylor	Executive Headteacher	N/A	N/A		N/A
Mrs A Winstanley (Vice Chair – lead for Landgate)	Co-opted	4 years	30 June 2016	06.09.17	The Governing Body
Mrs E Brash (Co – Chair)	Parent	4 years	20 <sup>th</sup> March 2014		Elected by parents
Mr A. Knott	Parent	4 years	25 November 2016	04.09.17	Elected by parents
Cllr J. Bullen	LA	4 years	25 Nov. 2016		Nominated by the Local Authority
Ms V. Pendlebury	Staff Governor	4 years	26 June 2014		Elected by staff
Mrs J Brown (Co -Chair)	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mrs S. Witherington (Vice Chair – lead for Oakfield)	Co-opted	4 years	21 <sup>st</sup> Sept 2015	07.06.18	The Governing Body
Mr R Stansfield	Co-opted	4 years	21 <sup>st</sup> September 2015	31.07.17	The Governing Body
Vacancy	Co-opted				The Governing Body
Mr J. Ellis	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mrs K Higham	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Vacancy	Co-opted				The Governing Body
Mrs D	Co-opted	4 years	21 <sup>st</sup>		The Governing Body

Baxendale			September 2015		
Mrs J. Hough (resigned June 2016)	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Ms J. Sullivan (resigned June 2016)	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mrs A. Steele	Associate	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mr Ian Farmer	Co-opted	4 years	1 <sup>st</sup> September 2017		The Governing Body
Mrs Jane Kendrick	Parent	4 years	1 <sup>st</sup> September 2017		The Governing Body
Mr Mark Williams	Co-opted	4 years	25 <sup>th</sup> January 2018		The Governing Body
Mrs Gayle Yates	Parent	4 year	25 <sup>th</sup> January 2018		The Governing Body

### Specific Responsibilities 2017-18

- Parental Engagement – Mrs E Brash
- Assessment, Progress & Data – Mrs J Brown, Mrs E Brash & Mr I Farmer
- Safeguarding including E Safety & Child Protection (Channel, Prevent) – Mrs E Brash
- Website Compliance – Cllr J Bullen
- Single Central Record Compliance – Mrs E Brash
- Health & Safety – Mr J Ellis, Mrs Annette Steele, Mrs J Kendrick
- Continuing Professional Development Governor – Mrs J Brown
- Governor Mark – Mrs J Brown & Mrs E Brash
- Subjects – Cllr J Bullen & Mr I Farmer
- Outcomes from Supported grants – Mrs E Brash
- Outreach/Inclusion – Mrs S Witherington & Cllr J Bullen
- Learning Support – Mrs E Brash
- Finance - Mrs J Kendrick
- SEN & EHC Plans – Mrs S Witherington & Mr I Farmer

### Specific Responsibilities 2016-17

- Safeguarding and Vulnerable Children (including CLA) – Mrs J. Brown and Mrs E. Brash
- Governor's Forum – J. Brown (or her nominee)
- Health and Safety – Mr J. Ellis and Mrs A. Steele
- E-Safety – Mrs E. Brash and Mrs J. Brown
- Link Governor - Mrs A. Steele.
- Performance Data - Mrs J. Brown and Mrs E. Brash
- Website compliance – Mr R. Stansfield
- Pupil Premium – Mrs E. Brash
- Governor Headteacher Appraisers - Mrs J. Brown, Mrs S. Witherington, Mrs A Winstanley and Mrs E. Brash.

- Parental engagement ; PTA ; parental survey - Mr J. Ellis
- Single Central Record Compliance - Mrs J. Brown and Mrs E. Brash
- Core subjects : English, Maths, Science; Foundation subjects: Work Related, Creative Tech, Humanities, Expressive Arts – Cllr J. Bullen
- Outcomes from Support Grants – Pupil Premium & CLA Y7 catch-up – Mrs E. Brash
- Staff CPD – Mrs J Brown
- Governor Mark – Mrs J. Brown
- SEN and EHC Plans – Mrs S. Witherington
- Outreach/Inclusion - Mrs S. Witherington
- Learning Support – Mrs E. Brash
- Finance - Mrs A. Winstanley

## Committee Structure 2016-17

**Terms of reference for all committees are available on request from school.**

**Asset Committee** - Remit: To deal with all matters delegated by the Governing Body regarding, Finance, Personnel and Health and Safety

Membership: Mrs Taylor, Mrs Brash, Mrs Winstanley (Chair), Mrs Brown, Mrs Witherington, Mr Ellis, Mr Stansfield and Mrs Steele.

**Achievement and Progress Committee** – - Remit: Standards; Curriculum; Pupil Welfare and Safeguarding matters:

Membership: All members of the Governing Body not employed by the Federation. Chair – Mrs Witherington

**Pay Committee** – Remit: To deal with all matters relating to pay; staff progression; and performance management.

Membership: Mrs J. Brown (Chair), Mrs S. Witherington, Mrs A Winstanley and Mrs E. Brash.

### Ad-hoc Committees:

- **Staff Disciplinary**
- **Pupil Discipline**
- **Complaints**
- **Appeals**

Membership: Three governors with no prior knowledge will be called alphabetically to form the committee.

## Register of Interests

Name	Details of Pecuniary Interest	Details of personal interest
Mrs Cath Taylor	Related to dairy supplier	Nil
Mrs Elaine Brash	Nil	PTA Committee member
Mr A. Knott	Nil	Nil
Cllr J. Bullen	Nil	Nil
Mrs Amanda Winstanley	Nil	Nil
Ms Vicki Pendlebury	Nil	Nil
Mrs Judith Brown	Nil	Nil
Mrs Suzie Witherington	Nil	PTA Trustee
Cllr James Ellis	Hindley Phoenix	Nil

Mr Roger Stansfield	Fielden Factors (BS) Ltd	Nil
Mrs Dawn Baxendale	Nil	Nil
Mrs Karen Higham	Highams Building and Maintenance	Nil
Mrs Annette Steele	Nil	Nil

### Attendance Record 2017-2018

Name of Governor	FGB Meetings			
	07.09.17	07.12.17	22.03.18	21.06.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓		✓	
Mrs Elaine Brash	✓	✓	✓	
Mrs Jane Kendrick	✓		✓	
Ms Vicki Pendlebury	✓	✓		
Mrs Judith Brown	✓	✓	✓	
Mrs Suzie Witherington	✓	✓		
Cllr James Ellis		✓	✓	
Mr Ian Farmer	✓	✓		
Mrs Dawn Baxendale	✓	✓		
Mrs Karen Higham			✓	
Mrs Annette Steele	✓	✓		
Cllr J. Bullen	✓			
Mr Mark Williams			✓	
Mrs Gayle Yates			✓	

Name of Governor	Asset Meetings		
	05.10.17	18.01.18	26.04.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓
Mrs Elaine Brash	✓	✓	✓
Mrs Judith Brown	✓	✓	✓
Mrs Suzie Witherington			
Cllr James Ellis		✓	
Mrs Karen Higham			
Mrs Annette Steele	✓		
Mrs Jane Kendrick	✓		✓
Mr Mark Williams			✓

Name of Governor	Progress & Attainment Meetings		
	19.10.17	08.02.18	07.06.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Elaine Brash	✓	✓	
Mrs Amanda Winstanley			
Mrs Judith Brown	✓	✓	
Mrs Suzie Witherington	✓		
Cllr James Ellis	✓	✓	

Mr Ian Farmer	✓	✓	
Mrs Dawn Baxendale			
Mrs Jane Kendrick	✓	✓	
Cllr J. Bullen	✓		

Name of Governor	Date of Pay Committee Meeting
	09.10.17
	<i>Attended</i>
Mrs Brown	✓
Mrs Witherington	✓
Mrs Brash	✓

#### Attendance Record 2016-2017

Name of Governor	FGB Meetings			
	07.09.16	08.12.16	23.03.17	12.07.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓	✓
Mrs Elaine Brash	✓	✓	✓	✓
Mrs Amanda Winstanley	✓	✓	✓	
Ms Vicki Pendlebury		✓	✓	✓
Mrs Judith Brown	✓	✓	✓	✓
Mrs Suzie Witherington			✓	
Cllr James Ellis		✓	✓	
Mr Roger Stansfield		✓	✓	
Mrs Dawn Baxendale	✓		✓	
Mrs Karen Higham	✓	✓		
Mrs Annette Steele	✓	✓	✓	✓
Mr A. Knott			✓	
Cllr J. Bullen		✓		

Name of Governor	Asset Meetings		
	05.10.16	18.01.17	04.05.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓
Mrs Elaine Brash	✓	✓	
Mrs Amanda Winstanley	✓	✓	✓
Mrs Judith Brown	✓	✓	✓
Mrs Suzie Witherington		✓	
Cllr James Ellis	✓	✓	
Mr Roger Stansfield	✓		
Mrs Karen Higham	✓	✓	
Mrs Annette Steele	✓	✓	✓

Name of Governor	Learning & Progress Meetings		
	19.10.16	09.02.17	08.06.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Elaine Brash	✓	✓	✓
Mrs Amanda Winstanley	✓	✓	
Mrs Judith Brown	✓	✓	✓
Mrs Suzie Witherington		✓	✓
Cllr James Ellis	✓	✓	
Mr Roger Stansfield			
Mrs Dawn Baxendale		✓	
Mr A. Knott			
Cllr J. Bullen		✓	

Name of Governor	Date of Pay Committee Meeting	
	19.10.16	
	<i>Attended</i>	
Mrs Brown	✓	
Mrs Witherington		
Mrs Winstanley	✓	
Mrs Brash	✓	

### Attendance Record 2015-16

Name of Governor	FGB Meetings							
	24.09.2015	09.10.2015	10.12.16	21.03.16	30.06.16			
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>			
Mrs Catherine Taylor	✓	✓	✓	✓	✓			
Mr Derek Griffiths (ceased to be a Governor 30 June 2016)	✓	✓						
Mrs Elaine Brash		✓	✓	✓	✓			
Mrs Amanda Winstanley		✓	✓	✓				
Ms Vicki Pendlebury	✓		✓	✓	✓			
Mrs Judith Brown	✓	✓	✓	✓	✓			
Mrs Suzie Witherington		✓	✓	✓				
Mrs Viv Hughes			✓			✓		
Cllr James Ellis	✓	✓	✓	✓	✓			
Mr Roger Stansfield				✓	✓			
Mrs Dawn Baxendale	✓		✓		✓			
Ms Jo Sullivan (resigned June 2016)	✓	✓						
Ms Julie Hough (resigned June 2016)	✓	✓	✓					
Mrs Karen Higham	✓	✓						
Mrs Annette Steele	✓			✓		✓		
Mr A. Knott (appointed December 2015)				✓	✓			
Cllr J. Bullen (appointed December 2015)					✓	✓		

Name of Governor	Dates of Asset Committee Meetings					
	07.10.2015		21.01.16		27.04.16	
	<i>Attended</i>		<i>Attended</i>		<i>Attended</i>	
Mrs Taylor			✓		✓	
Mr Griffiths (ceased to be a Governor 30 June 2016)	✓		✓			
Mrs Brash	✓		✓		✓	
Mrs Winstanley	✓				✓	
Mrs Brown	✓		✓		✓	
Mrs Witherington	✓		✓		✓	
Cllr Ellis					✓	
Mr Stansfield	✓				✓	
Ms Hough			✓			
Mrs Higham	✓		✓		✓	
Mrs Steele	✓		✓		✓	

Name of Governor	Dates of Achievement and Progress					
	21.10.2015		24.02.16		13.06.16	
	<i>Attended</i>		<i>Attended</i>		<i>Attended</i>	
Mrs Taylor	✓		✓		✓	
Mr Griffiths (ceased to be a Governor 30 June 2016)						
Mrs Winstanley	✓		✓		✓	
Miss Pendlebury	✓		✓			
Mrs Brown	✓		✓		✓	
Mrs Witherington	✓		✓		✓	
Mrs Hughes	✓		✓			
Mrs Baxendale	✓					
Ms Sullivan						
Mrs Higham	✓					
Cllr J. Bullen (appointed December 2015)			✓		✓	